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| **Access Controls Table** | | | | |
| **Position and Job Title** | **User Role** | **Number of Staff in this Role** | **Type of Access** | **Description of Information this User can Access (include examples)** |
| **Physician** | Provide medical care to patients | List the number of staff in this role | Examples may include:   * Clinic access: keys, door fobs/card, alarm codes * EMR access: read, view, create, write, or edit * EHR access: Alberta Netcare Portal * Patient paper charts if applicable * Secure mail or messaging | Examples may include:   * EMR & EHR: demographics, reports, clinical care information (e.g., notes, labs/ DI, allergies, immunizations, referrals, or consults), billing |
| **Clinical support**  **RN**  **LPN** | Health professionals | List the number of staff in this role | Examples may include:   * Clinic access: keys, door fobs/card, alarm codes * EMR access: read, view, create, write, or edit * EHR access: Alberta Netcare Portal * Patient paper charts if applicable * Secure mail or messaging | Examples may include:   * EMR & EHR: demographics, reports, clinical care information (e.g., notes, labs/ DI, allergies, immunizations, referrals, or consults), billing |
| **Receptionist**  **Medical Office Assistant**  **Admin support**  **Office Manager** | Provide administrative duties  Patient interaction | List the number of staff in this role | Examples may include:   * Clinic access: keys, door fobs/card, alarm codes * EMR access: read, view, create, write, or edit * EHR access: Alberta Netcare Portal * Patient paper charts if applicable * Secure mail or messaging | Examples may include:   * EMR & EHR: demographics, reports, clinical care information (e.g., notes, labs/ DI, allergies, immunizations, referrals, or consults), billing |