



Applies to Confirmation of Participation, and all CPAR forms

- The computer accessing the **eForm** must have current Adobe Reader installed.
- Need software? Download free using this [link](#).
- Move your cursor over the form, right click, select *Save (target / link) As*, choose folder on computer, name and save.
- Navigate to the folder on computer where saved and open from there.
- The **Confirmation of Participation form** will open for completion, type directly on the form and choose from the drop downs as appropriate.
- The **CPAR eForms** will open with only 4 fields initially displayed. The remaining fields will populate as you work your way through the form.
- The **eForms** are PDF smart forms that will display new fields according to previously entered information. Please type all required information into the form and review for completeness before printing for authorization.
- It is recommended that you save the **eForm** using Adobe Reader after completing it in case changes are required at a later time.

For Mac users:

- To open the form right click file and select *Open with Adobe*.